

Complete a Silent Auction Bid Form for each donation. Use the form on the next page to provide the following details about your donation:

- **AUCTION ITEM** – Provide a short auction item title for your donation.
- **SHORT ITEM DESCRIPTION** – Provide a brief description of your donation. If your donation includes multiple items, please include a separate sheet of paper or sign with additional details to display with your bid sheet.
- **RETAIL VALUE** – Enter the retail value of your donation (at least a \$50 retail value requested).
- **SUGGESTED STARTING BID (OPTIONAL)** – Enter your recommendation for a starting bid (PLA reserves the right to modify starting bid).
- **DONATING NAME OR BUSINESS** – Enter the name or business that should be recognized as the donor (please attached a business card or include mailing address).

NOTE: Auction items not suitable for the auction or not bid on, will be used as door prizes or donated to charity.

Your completed Silent Auction Bid Form must be turned in with your auction item for each donation. This form is used as the onsite bidding form for your donation. It is not necessary to submit your forms to PLA prior to the convention. You may include business cards and/or a small sign to describe your item(s) with your form to display with your auction item if you like.

DONATING ITEMS ONSITE - If you are attending the convention, you may turn in your donation and completed bid form at the Public Lands Alliance On-Site Registration Desk or the Silent Auction Table.

SHIPPING DONATIONS – If shipping donation(s), include the completed bid sheet form(s). Ship to PLA Show Management - Silent Auction C/O Paramount Convention Services, ABF, 8630 N. Hall St., St. Louis, MO 63147. Shipments must arrive between February 7 – 28, 2022. Download, print and tape a silent auction [identification label](#) on the outside of your package in addition to your shipping label. Donations received by Paramount after February 28, 2022 will not arrive in time for the auction. Please also forward shipping and tracking information, expected date of arrival and donation description to jocelyn@publiclandsalliance.org.

If you have questions or need more information please contact Jocelyn Boss, Director of Development, at jocelyn@publiclandsalliance.org.

Donations are tax deductible in accordance with applicable laws.

The Public Lands Alliance is a 501(c)(3) not-for-profit organization. Copies of our current financial statement are available upon request by contacting the office at 301-946-9475. Documents and information submitted to the State of Maryland under the Maryland Charitable Solicitations Act are available from the Office of the Secretary for the cost of copying and postage.

*DONORS – PLEASE COMPLETE ITEMS MARKED WITH AN **

*AUCTION ITEM:

ITEM #:

DESCRIPTION:

*Short sentence:

*Retail Value: \$ _____
(optional)

Suggested Starting Bid: \$ _____

DONATED BY:

*Organization/Company Name:

*Point of Contact Name and Email:

Buy It Now! Sign your name below. Notify a Silent Auction attendant and you will become the immediate winner of this item at the “Buy it Now” price.

NAME

BUY IT NOW PRICE

\$ _____

NAME (PLEASE PRINT CLEARLY)

CELL PHONE NUMBER

BID AMOUNT

Bid increments = _____

1.

\$ _____

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.